

**PILESGROVE TOWNSHIP  
SEPTEMBER 2, 2008  
WORK SESSION MEETING  
MINUTES**

Mayor Bickford called the work session meeting of the Pilesgrove Township Committee to order at 9:00 A.M. followed by the Pledge of Allegiance. The Clerk read the annual notice statement:

This meeting is called pursuant to the provisions of the Open Public Meetings law. This meeting of September 2, 2008 was included in a list of meetings notice sent to the Today's Sunbeam and the Elmer Times on January 5, 2008, posted on the bulletin board at the Municipal Building on January 5, 2008 and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.

Mayor Bickford advised that proper notice having been given; the Clerk is directed to include this statement in the minutes of this meeting.

Attendance: Ernie Bickford  
Ed Kille  
William Miller

The Clerk updated Committee on several issues:

As a follow up to the previous work session, the interest rate on the Township Bond Anticipation Notes as bid by Fulton Financial Corp is 2.95%.

The Township has received several comments from the New Jersey State League of Municipalities and Special Counsel on the impact of A 500 on the Township's affordable housing obligation. The Clerk was directed to contact Special Counsel Jeffrey Surenian to schedule a meeting with Mr. Surenian, Township Committee and members of the Planning Board for a full update on the issue.

The Township has received a request from TKC (Tractor Supply) and the Woods at Laurel Hill for release or reduction in bonds. The Clerk was directed to obtain input from the Township Engineer on both requests.

Township Planner Chris Warren has requested purchase orders for professional services related to the Township Farmland Preservation Program and the Township Plan Endorsement Citizen Advisory Committee. At the present time, there is no appropriation in place to charge services for the Plan Endorsement Committee – research is needed to determine if this qualifies for funding as a re-examination of the Township Master Plan. The Clerk was directed to discuss that matter with the Township Auditor and Planner.

There is an appropriation in place for Mr. Warren's request for \$5,425.00 for farmland preservation services, and Mr. Warren has clarified the scope of services that will be included in the \$5,425.00 – this will cover the remainder of the year 2008, attendance at 5 Ag Advisory Committee meetings, assisting with letters to prior program applicants, petition letter to the owners of target farms, review and ranking of applications, recommendation to Township Committee and the Township Planning Board on the applications, and preparing the annual report to the SADC.

Motion made by Kille, 2<sup>nd</sup> by Miller to approve Mr. Warren's request in the amount of \$5,425.00 for professional services with regard to the Township farmland preservation program. Ayes all

Motion made by Bickford, 2<sup>nd</sup> by Kille to open the public comment portion of the meeting. Ayes all. There being no public comment, motion made by Bickford, 2<sup>nd</sup> by Kille to close the public comment portion of the meeting. Ayes all.

Motion made by Kille, 2<sup>nd</sup> by Miller to go into closed session to discuss matters in accordance with N.J.S.A. 10:4-12, specifically personnel and contract negotiations. Ayes all.

Motion made by Bickford, 2<sup>nd</sup> by Kille to reopen the meeting to the public. Ayes all.

Motion made by Kille, 2<sup>nd</sup> by Miller, to approve the request of Zoning/Housing Official Robert Schmid to terminate his health benefits through the Township and to amend his annual salary to an amount not to exceed the cost of his monthly benefits, after deducting for employer contributions. Ayes all.

Motion made by Kille, 2<sup>nd</sup> by Miller, to approve the request of Zoning/Housing Official Robert Schmid to change the office hours of the Zoning/Housing Official to Wednesday and Thursday evenings 5:30 – 7:30 p.m. Ayes all.

The Request for Proposals received for the Township's Round III COAH Housing Plan were opened and reviewed. Richard A. Alaimo Association of Engineers proposal is in the amount of \$12,500.00; Ernest A. Swiger is in the amount of \$32,000.00. Both will be reviewed for content and required paperwork before acceptance of the proposal.

Motion made by Kille, 2<sup>nd</sup> by Miller to adjourn at 9:50 a.m. Ayes all.

Maureen R. Abdill, Clerk