

TOWNSHIP OF PILESGROVE FOUR SEASONS CAMPGROUND TENANT ZONING AND CONSTRUCTION PERMITTING PROCEDURE

This procedure should be followed by any tenant with a preexisting non-permitted structure or any tenant that desires to construct a new temporary deck, sunroom, shed or any other structure upon the property leased from Four Seasons Campground:

1. Request a Permission Slip from the property manager's office at Four Seasons for the structure(s) to be built.
2. Complete an Application for Zoning Permit (see below) and attach the Four Seasons Permission Slip. For Questions 5 and 6 respond by checking the NO box. Question 7 requires a Property Survey. Please include a drawing that approximates your lot and all structures, including dimensions. Application Fees vary depending on the type of structure.
3. Complete Building Permit (see below) and a Construction Jacket (see below) and include the Zoning Permit and building plans sealed by a NJ certified Architect. Permit fees vary depending on the type and size of the structure and are due when the permit is issued.

All structures must be designed to be temporary as defined by Pilesgrove Ordinance to mean that which can be assembled and disassembled by one person in one day.

Applications for Zoning Permit and Building Permits (no Electrical or Plumbing Permits will be issued for these structures) are available at the Pilesgrove Construction Office or online at PilesgroveNJ.org. The Construction Jacket is only available from the Construction Office.

If you have a preexisting structure that was permitted and inspected by the Township's Construction Official please bring the Permit to the Four Season's Property Manager.

If you intend to remove your non-permitted preexisting structure and are unable to do so in a timely manner please inform the Four Season's Property Manager in writing.

CONSTRUCTION OFFICE HOURS: MON – FRI 8:30 a.m. to 2:00 p.m.

CONSTRUCTION OFFICIAL'S HOURS: MON & WED 8:00 to 10:00 a.m.

ZONING OFFICER'S HOURS: TUE 9:00 a.m. to Noon and THU 4:30 to 6:30 p.m.