

MUNICIPAL OPERATIONS DURING COVID-19 EMERGENCY

Pilesgrove Township has closed all Municipal Offices to the public effective March 17, 2020 through March 31, 2020. This move is in response to Governor Murphy's strong recommendations to all municipal entities in the State regarding the rapidly evolving Covid-19 Corona virus. The situation will be evaluated on a day to day basis to have offices re-open to the public as soon as safe and possible.

**THE TOWNSHIP CONVENIENCE CENTER WILL REMAIN OPEN –
TUESDAY AND SATURDAY 9 – 5, WEDNESDAY AND FRIDAY 10 – 6.**

This is an unprecedented time for everyone. The situation at the local, state, national and global level seems to be changing daily. Pilesgrove Township is committed to maintaining our operations to ensure continued service to the public with as little interruption as possible, while instituting safeguards for the good of our employees and the community.

Municipal offices will be staffed by employees according to regular office hours. Consult the left side of the Township website home page for the hours of each department. Office staff will answer the telephone and emails, but no interaction with the public will be conducted. At this time, all documents submitted to the Township must be mailed, faxed, emailed or left in the lock box on the rear of the building. **PLEASE INCLUDE CONTACT INFORMATION** for anything left in the lock box. The lock box will be checked periodically during the day by office staff.

FOR SPECIFIC INFORMATION ON EACH DEPARTMENT

DURING THIS TIME, PLEASE VISIT THE WEBSITE PAGE

OF THAT DEPARTMENT

FOR MARRIAGE LICENSES:

Applications for marriage licenses will be done by appointment only. The application form is available on the Township website home page under quick links and on the Registrar page. Call 856-769-3222 to schedule an appointment to file the application or to pick up a completed marriage certificate.

CERTIFIED COPIES OF VITAL RECORDS:

Certified copies of vital records (birth, death or marriage) will be done by appointment only. Applications for a certified copy of a vital record are available on the Township website under quick links and on the Registrar page. Call 856-769-3222 to schedule an appointment to obtain a certified copy of a vital record.